

Mosaic
Counselling and
Family Services
exists so that
people find the
strength, skills and
confidence to deal
with life's
challenges and
opportunities.

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Job Posting

Position Title: Program Facilitator – Tutoring/Student Parent Support Worker Type of Position: 1 FTE

The Program Facilitator – Tutoring aspect of this position will be part of the Pathways to Education team, under the day-to-day guidance and ongoing coordination of the Tutor Coordinator, and will work closely with several other Tutoring Program Facilitators to ensure that students in the program are receiving support primarily through the Academic aspect of the program, but also from the Social, Financial and Advocacy pieces of Pathways to support students as they work to successfully complete high school and go on to the post-secondary schooling option of their choice. The Program Facilitator – Tutoring will be responsible for assisting with the development and delivery of Volunteer Tutor training and orientation, supervision, and support of volunteers at the tutoring sites, maintenance of effective communication with all volunteer tutors, identification of signposts and patterns of tutoring successes/difficulties, and organization of resources and study supports for the tutoring sites. This position will require primarily evening hours.

The Student Parent Support Worker aspect of this position with Pathways to Education will require the candidate to work closely with the Pathways to Education team, under the day-to-day guidance and ongoing coordination of the SPSW Coordinator. The Student/Parent Support Workers are responsible for ensuring the identification of challenges facing students and parents/guardians registered with the Pathways program. They must also provide ongoing communication, advocacy and programming among the students, their parents/guardians, and secondary schools in order to support student success by developing students' and parents'/guardians' understanding of the secondary school system, and their capacities to successfully engage secondary school teachers and administrators to support the achievement of Pathways youth.

The successful candidate will have:

- Detailed knowledge of the secondary school curriculum and challenges, preferably gained through direct experience with secondary school teachers, administrators and support staff, including knowledge of approaches to providing support to youth with special educational challenges and needs
- An understanding of the strengths and capacities of, as well as the barriers and challenges faced by youth such as those enrolled in the Pathways to Education program, with a particular focus on factors affecting educational success and personal development of students from diverse cultural backgrounds in low-income communities
- Knowledge of, and experience with, informal individual counselling techniques
- Experience in planning and delivering successful informal programming for youth
- Knowledge of community, educational, and social service resources, in particular services for youth which can support their individual emotional and social development, and experience with community development and organization
- Knowledge of the Ontario High School curriculum and EQAO assessments in high school
- An understanding of group dynamics and mentoring relationships through tutoring
- An understanding of the Pathways to Education concept and program
- An understanding of the issues affecting the diverse populations of Kingsdale/Courtland-Shelley, Chandler-Mowat and the surrounding areas, including general issues affecting low-income communities
- Tutoring techniques appropriate to youth of a varied cultural backgrounds, in one-on-one and small group settings
- Knowledge of anti-discrimination concepts and practices
- Ability to work flexible hours and effectively apply time management and problem-solving skills
- Successful experience as a tutor or mentor, preferably with high school age youth from diverse backgrounds
- Ability to work independently and within a team, as well as with adult volunteers with various interests and backgrounds
- Ability to work flexible hours and evenings.

Application Details:

Candidates are invited to submit their resume, along with a written letter to Megan Conway, Pathways Program Director by 4:00 PM on Friday July 2, 2010 or by email at

pathways@mosaiconline.ca.

Regretfully, we are unable to respond to all applicants.